

**DOLGEVILLE CENTRAL SCHOOL**  
**Dolgeville, NY 13329**

**Approved 2-14-2023**

Tuesday, January 17, 2023

Regular Meeting

James A. Green School

**PRESENT:**

S. Hongo, President  
J. Williams, V. President  
J. Schmid  
C. Williams  
C. Spofford  
J. Izzo (left @ 8:29 pm)  
T. Rutkowski

**ABSENT:**

None

**OTHERS PRESENT:**

J. Gilfus  
C. Chrisman  
M. Primeau  
J. Radley  
Gabrielle Rockwell, Student BOE Member

**PRESIDING OFFICER:**

Scott Hongo, President

The regular meeting was called to order at 6:00 p.m. in the Jr./Sr. high school cafeteria.

Call to Order

President, Scott Hongo, asked everyone to rise and recite the Pledge of Allegiance.

Pledge to  
the Flag

**MINUTES**

Approve  
Minutes

Motion by Mr. Spofford, second by Mrs. J. Williams, to approve the minutes of December 20, 2022 (regular meeting), as presented.

12/20/2022

Ayes All – Motion Carried 7:0

**CORRESPONDENCE - None**

Correspond.

**FINANCIAL**

Approve  
Financials

Motion by Mr. Schmid, second by Ms. C. Williams, to approve the following financial items:

That General Fund Schedule #A-38 in the sum of \$2,348.59; General Fund Schedule #A-40 in the sum of \$359,449.97; General Fund Schedule #A-42 in the sum of \$341,439.90; General Fund Schedule #A-43 in the sum of \$421,376.28; School Lunch Fund Schedule #C-7 in the \$24,081.92 and Special Aid Fund Schedule #F-5 in the sum of \$8,252.50 be approved and ordered paid pursuant to review of claims auditor, Jacqueline Hill.

Approve  
Payment of  
Warrants

To accept the Treasurer's Report for December 2022 as presented.

Accept  
Treas.Rept.  
12/2022

Ayes All – Motion Carried 7:0

**CURRICULUM PRESENTATION – Reading League Update**

(Mrs. Chrisman / Ms. Jessica Pasik, Professional Development Director, The Reading League)  
See attached.

Presentation

**REPORTS**

Reports

Elementary School Report – Mrs. Chrisman – Attached

Elem. Rept.

High School Report – Mr. Gilfus (*As interim secondary principal*)

HS Rept.

- The 2nd semester is nearly done. Regents and mid-term testing will begin next week utilizing the gymnasium as well as some classrooms. Grades PreK-8 will be in session for the week.
- Friday, January 27th will be a half day for students and include DEI presentations for PreK-6 Faculty and 7-12 Faculty in the afternoon. Dr. Jones will also work with students Grades 5-12 in the morning.

- Regarding DEI (Diversity, Equity, Inclusion) – Where is the district (students and staff) at on DEI? Where does the district need to go/what issues need to be addressed?
- On Monday, March 6th (with BOCES funding) motivational speaker, Stephen Hill, will be here to speak to Grades 7-12 students on substance abuse. Stephen Hill, founder of Speak Sobriety, is a renowned national speaker on substance abuse prevention and mental health awareness.
- We continue to release “Senior Spotlights” with two seniors being recognized on Tuesdays and two seniors on Thursdays.

CSE Director/Principal Report – Mrs. Primeau – Attached

CSE Rept.

DCS Special Education District Plan – Mrs. Primeau – Attached

Special Ed.  
Plan

Dean of Students/Athletic Director Report – Mr. Zilkowski – Attached

Dean/AD

Superintendent’s Report – Mr. Gilfus

Supt. Rept.

Mr. Gilfus made the following comments:

- DCS will welcome a new school nurse on Monday, January 23rd
- Negotiations continue with the CSEA bargaining unit with an anticipated agreement for our February 14th Board of Education meeting.
- Work continues on the school budget for 2023-2024
- The laser cutter from the industrial technology class will be returned and replaced
- Will begin drafting district calendar for 2023-2024 based on BOCES calendar

Buildings & Grounds Report – Mrs. Radley/Mr. Congdon - Attached

Build/Grounds

Transportation Report – Mr. Stack – Attached

Transport.

Food Service Report – Mr. Dupuis – Attached

Food Serv.

Technology Report – Mr. Dy, Mr. Randall – Attached

Technology

Revenue Analysis/Expenditure Analysis Reports for December, 2022 – Mrs. Radley – Attached

Rev/Expend.

Motion by Ms. C. Williams, second by Mr. Spofford, to accept the above building reports as presented and to approve the Special Education District Plan for 2022-2023 as attached.

Accpt. Bldg.  
Reports  
Appr.Special  
Ed. Plan

Ayes All – Motion Carried 7:0

## PRIVILEGE OF THE FLOOR

Privilege of  
Floor

No public comments were heard.

## OLD BUSINESS

Old Business

### a. Capital Project Update – Mr. Gilfus/Mrs. Radley

Capital  
Project  
Update

Mr. Gilfus and Mrs. Radley made the following comments:

- Met with C&S and SEI to discuss the updated schedule for the work.
- All paperwork has been submitted to SED with a 3rd party reviewer in place to expedite the approval process. SED approval is anticipated by April 2023, at which time the bidding process can begin.
- Will be working with two different timelines – Roof and Bus Garage – and will have different phases based on supply availability.
- The project is within budget right now, but there is a 20% contingency built into the budget to accommodate unexpected expenditures.
- Will be meeting again in two weeks with C&S and SEI for a status update

**NEW BUSINESS**

## New Business

a. Approve Memorandum of Understanding

Motion by Mr. Spofford, second by Mrs. J. Williams, to approve the Memorandum of Understanding by and between the Dolgeville Central School District and the CSEA Local 1000 AFSCME AFL-CIO Dolgeville Central School District Unit #7102-00, Herkimer County Local 822, to establish compensation for Teacher Aides to substitute for a Teacher as per attached. Once a new Collective Bargaining Agreement is reached with the CSEA, this agreement in its entirety will become part of the new Agreement and added to Article V Compensation.

Approve  
MOU  
DCSD &  
CSEA  
Teacher  
Aides

b. Approve Memorandum of Understanding

Motion by Ms. C. Williams, second by Mr. Spofford, to approve the Memorandum of Understanding by and between the Dolgeville Central School District and the CSEA Local 1000 AFSCME AFL-CIO Dolgeville Central School District Unit #7102-00, Herkimer County Local 822, to establish compensation for a Nurse to cover multiple buildings as per attached. Once a new Collective Bargaining Agreement is reached with the CSEA, this agreement in its entirety will become part of the new Agreement and added to Article V Compensation.

Approve  
MOU  
DCSD &  
CSEA  
Nurses

c. Revise the 2022-2023 Student Code of Conduct

Motion by Mr. Spofford, second by Ms. C. Williams, to revise the 2022-2023 Student Code of Conduct, effective January 31, 2023, by removing the following item located on page 10 under V. Student Dress Code:

Revise  
2022-2023  
Code of  
Conduct

"13. Backpacks are to carry your books and school supplies to and from school only, and are not to be used during regular school hours (7:45 a.m. to 2:35 p.m.) except for medical purposes as prescribed by a physician or health care provider, and cleared by the school nurse."

Ayes All – Motion Carried 7:0

d. 2023-2024 District Calendar – Discussion

Mr. Gilfus reviewed with the board a calendar similar to the BOCES calendar distributed in the BOE packet.

District  
Calendar  
2022-23  
Review

**INFORMATION ONLY**Information  
Only

- a. Liberty Partnership Program (LLP) with SUNY Poly – Grant for Career Planning
- b. JUUL Labs, Inc. Lawsuit – Update – Waiting for Consent Package
- c. Frankfort-Schuyler recommendation to fill open BOCES Board seat
- d. Building Use Requests by outside groups approved by Superintendent
  - 1) Sarah Williams-Herringshaw (Connected Community Schools) – Use Elementary Cafeteria on 1/23/2023

**BOARD FORUM**

## Board Forum

The board members offered the following comments during Board Forum:

- Student BOE member – Possible mid-term scheduling conflict
- New door security is great with cameras and automatic doors
- The band concert was great, nice job!
- Thank you to all in attendance at tonight's meeting
- Thank you for the Reading League update
- Congratulations to Mrs. Primeau as Jr. Sr. High School Principal
- Congratulations to Gabriel Herringshaw on being accepted into West Point Military Academy, which is an honor for him and also for the district!
- Thank you to the administration, faculty and staff for all they do
- Mrs. Sherwood will be at the February meeting to present the BOCES budget
- Thank you to our student board member for providing input from the student body

**EXECUTIVE SESSION**Enter  
Executive  
Session

Motion by Ms. C. Williams, second by Mr. Schmid to enter executive session at 7:17 p.m. to discuss items related to the medical, financial, credit or employment history of a particular person(s) or matters leading to the appointment, employment, promotion, demotion, discipline suspension, dismissal or removal of a particular person(s); and to discuss contract negotiations and ongoing litigations.

Ayes All – Motion Carried 7:0

Ms. Izzo left the meeting at 8:29 p.m.

Motion by Mrs. J. Williams, second by Mr. Spofford, to return to regular session at 9:16 p.m.

Return to  
Regular  
Session

Ayes All - Motion Carried 6:0

**CSE/CPSE MINUTES AND RECOMMENDATIONS**CSE/CPSE  
Min. & Rec.  
12/15/22 -  
1/10/23

Motion by Mr. Schmid, second by Ms. J. Williams, to approve the CSE/CPSE Minutes and Recommendations covering the period 12/15/2022 through 1/10/2023 as attached.

Ayes All – Motion Carried 6:0

**PERSONNEL**Personnel  
Actions

Motion by Mr. Spofford, second by Ms. C. Williams, upon the recommendation of the Superintendent of Schools, to accept and approve the following resignations/leaves/appointments:

Resignations  
Leaves  
Appoints.

To approve the appointment of Tyler Smith to the following position:

Name:..... **Tyler Smith**

Position:..... Long Term Substitute Teacher – Mathematics

Reason:..... Fill Vacancy (K. Dowdall/K.Bleam)

Effective Date:..... 1/30/2022 – 6/23/2023 – Extend appointment to end of the school year  
(Served as LT Sub prior from 8/31/2022-1/27/2023)

Tenure Area: ..... NA

Certification:..... Initial Certificate Pending – Mathematics 7-12 – 1/13/23 – 1/31/2028

Rate of Pay:..... 1/200<sup>th</sup> of Step 1 DTA Salary Schedule - (\$223.49/day) for days workedAppr.Appt.  
T. Smith  
LT Sub  
Teacher

To approve the following substitute appointments:

Sarah Countryman as Substitute Teacher/TA, Sub Teacher Aide, Sub Monitor, Sub Clerical Worker

Craig Eggleston as Substitute Teacher/TA, Sub Teacher Aide, Sub Monitor

Linda Roche as Substitute Music Teacher

Approve  
Substitutes  
S.Countryma  
C.Eggleston  
L. Roche

To approve the appointment of the following extraduty positions for 2022-2023:

Appr.Appt.  
Extraduty  
2022-2023

Sarah Flint-Rados Varsity Softball Head Coach – Step 12 @ .085

Sandra Gonyea Modified Softball Head Coach – Step 3 @ .055

Matthew Randall Varsity Boys' Outdoor Track &amp; Field Head Coach – Step 11 @ .085

Daniel Guenther Varsity Girls' Outdoor Track &amp; Field Head Coach – Step 12 @ .085

McKensy Castor Varsity Assistant Track &amp; Field Coach – Step 2 @ .065

Connor Morse	Modified Boys' Outdoor Track & Field Head Coach – Step 1 @ .055
Lauren Vedete	Modified Girls' Outdoor Track & Field Head Coach – Step 1 @ .055
Kyler Ford	Unpaid Outdoor Track & Field Assistant Coach – Step 1
Ashley Randall	Unpaid Outdoor Track & Field Assistant Coach – Step 9

Curt Bray	Boys' and Girls' Varsity Golf Head Coach – Step 9 @ .085
-----------	--

Ayes All – Motion Carried 6:0

#### **FUTURE MEETINGS**

Future  
Meetings

Regular Meeting – February 14, 2023 – Budget Presentation  
Regular Meeting – March 21, 2023 – Budget Review  
Regular Meeting – April 18, 2023 – Tenure Celebration  
Special Meeting – April 19, 2023 (Wednesday) – Top Senior Recognition & BOCES Budget Vote  
Special Meeting – May 9, 2023 – Budget Hearing – Auditorium  
Special Meeting – May 16, 2023 – Budget Vote/Board Election – HS Cafeteria – 2:00-8:00 p.m.  
Regular Meeting – May 17, 2023

**\*Note – Health & Safety Committee Meeting for 2/14/2023 @ 5:00 p.m. has been cancelled**

#### **ADJOURNMENT**

Adjournment

Motion by Ms. C. Williams, second by Mr. Spofford, to adjourn at 9:17 p.m.

Ayes All – Motion Carried 6:0

Sandra L. Allen  
District Clerk